

TITLE SUPPLIER QUALITY SYSTEM REQUIREMENTS FOR MAINTENANCE SERVICES ORGANIZATIONS

Applies To	This specification applies to aerospace suppliers and their subcontractors who furnish product, material, processes, or services (as a maintenance provider) to Patria BEC as a contract requirement regardless of supplier's industry, regulatory accreditation, or certification status. (Type A & B)			
Introduction	This document defines the quality system requirements for suppliers who provide maintenance services.			
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Nature of Change	Edition Date	Rev.	§ Changed	Description of the Change
	11/2016	01		Document creation
	12/2017	02		Add DQF 05 reference since DQF 02 was split in two procedures
	09/2020	03	See margin	Add EMAR 145 requirements
Table of Contents (Optional)	Chapitre Chapter I	Titre Supplier QMS requirement		
Requirement Origin	Document & Section None	Title		
Ownership	Process Owner: Quality Manager (PS10 : Insure Product Quality) Document Custodian: Quality Manager Publication Notification: QPulse			
Supporting References	The following references support the implementation of this document:			
	Reference	Title		
	DQF.02	Supplier Quality Requirements for product subcontractors		
DQF.05	Supplier Quality Requirements for brokers & distributors			
Records & Forms	None			
Definitions	Authorized Release Certificate	Also referred to as Return to Service (RTS) tag. The Authorized Released Certificate (ARC) provides evidence that products or articles are approved for release to service after rebuilding, altering or inspecting product. This document helps aviation authorities and the industry to ensure complete traceability and ease of movement throughout the aviation system. The certificate only serves to identify the items airworthiness status.		
	Contracted organisation:	A supplier that holds a valid and current certificate from an appropriate National Aviation Administration (NAA). Appropriate means that the supplier holds a valid and current certificate from the aviation authorities.		

National Aviation Authority:	May be civil or military. This is the governing body of each respective country, or union of countries, which establishes rules, laws, guidance and other requirements of all things related to commercial or military aviation, including maintenance and overhaul of aircraft registered in the respective country.
Maintenance Services:	Work performed per approved technical data as required by customer or regulatory requirements.
Subcontracted organisation	A supplier that either holds no certificates from a National Aviation Authority (NAA) or does not hold one from the NAA needed for the part or article or is not appropriately rated.
Supplier/ Provider:	An entity that provide products or services to a contract.
Type A - Dealer, Stockist, Distributor, Catalogue, Standard.	Supplier of an article or material which complies with a specification published by the Supplier, an industry or a recognized national authority of which all characteristics are defined in a text, a civil or military normative definition or a catalogue. Supplier with control over the product's design. They are responsible for the technical definition of a product or article and its technical management.
Type B - Aeronautical Maintenance Supplier	Supplier of a service for review, repair, inspection, replacement, change or correction of a component, carried out after production and initial airworthiness certificate from the relevant Authority.

Acronyms
(Optional)

The following defined acronyms are used throughout this document

Acronym - See	
CAA	Civil Aviation Authority
CB	Certified Body
NAA	National Aviation Authority
OASIS	Online Aerospace Supplier Information Center
QMS	Quality Management system

CHAPTER I SUPPLIER QMS REQUIREMENTS

Requirements

- Suppliers and their subcontractors shall understand and comply with Patria BEC Quality Management System (QMS) requirements.
- Certificated suppliers shall comply with applicable QMS requirements. Supplier Certificate(s) of Registration to applicable QMS assessments shall be issued by a Certification Body (CB).
- The CB must be accredited under the control of the International Aerospace Quality Group (IAQG) certification/registration schemes, as recognized by the Aerospace Standard SAE AS 9104. Reference the IAQG website for a listing of accredited CBs.
- Suppliers shall permit Patria BEC access to all data in the Online Aerospace Supplier Information Center (OASIS) data base including registration documentation, certification, audit reports, findings, corrective actions, etc. Patria BEC reserve the right to input significant and/or frequent escape data and major audit findings regarding suppliers into the relevant OASIS data base records for those suppliers.
- Non-certificated suppliers shall comply with Patria BEC requirements. Non-certificated suppliers may be subject to QMS audits by Patria BEC and required to reimburse Patria BEC for the cost of conducting these audits until certification / registration / accreditation is achieved.
- Suppliers shall provide Patria BEC with notification of any changes in the certification / registration / accreditation/ transfer of work or major audit findings within 2 business days of receiving notification of the change or finding. Examples of changes in registration include new certification, suspension, or expiration.
- Patria BEC, its representatives, its customers, and its customer's governmental agencies or regulatory agencies shall have the right of entry into a supplier's facility or that of their subcontractors. Entry shall provide for access to quality system documentation, quality records as well as the ability to conduct audits, verify product and processes.
- Suppliers shall comply with applicable commercial, military and customer requirements and regulation.
- Distributors or organizations carrying out the purchase, storage, splitting and sale of products without affecting product conformance may be registered to the SAE AS/EN/JISQ 9100 series. Non-certificated distributors shall comply with Patria BEC requirements.
- Parts must be certified using a Certificate of Conformance or Civil Aviation Authority Form release certificate as required by Patria BEC or customer requirements.

Record Keeping

Completed Quality records generated electronically or on paper shall be retained per Patria BEC defined in [DQF.02](#), [DQF.05](#) or Civil Aviation Authority requirement whichever is greatest.

Reference

It is the responsibility of the supplier to obtain copies of non-Patria BEC documents specified herein. These include, but may not be limited to the following:

Document	Title
SAE AS9100	Quality Management Systems –Requirements for Aviation, Space and Defense Organizations
SAE AS9104	Requirements for Aviation, Space, and Defense Quality Management System Certification Programs
SAE AS9110	Quality Management Systems – Requirements for Aviation Maintenance Organizations
SAE AS9120	Quality Management Systems – Requirements for Aviation, Space and Defense Distributors
